

AUTOMATIC BANK PAYMENT

Valley FiberCom is pleased to offer our customers – The Automatic Payment Plan. You can have your monthly telephone and cable TV statement paid automatically from your checking or savings account. You will not have to change your present banking relationship to take advantage of this service and there is not charge for this service. Valley FiberCom offers this as an optional service.

The Automatic Payment Plan will help you in several ways:

- It saves time – fewer checks to write, no more trips to the post office or telephone office.
- Helps you meet your commitments in a convenient and timely manner – even if you are on vacation or out of town.
- It saves postage.

This is how the Automatic Payment Plan works:

1. Valley FiberCom will print and send you a bill.
2. The bill you receive will have a printed message stating: "BANK DEDUCT, DO NOT PAY." (*E-Bill is also available.*)
3. The automatic deduction from your bank account will occur around the 15th of the same month that you have received the statement.
4. The bill which you receive is for your information only so you can check the charges to determine if they are correct and also provides you with the amount that will be deducted from your bank account. This amount can be found on the line that states: "TOTAL AMOUNT DUE." (*E-Bill is also available.*)
5. If you have questions concerning the bill you can call the business office at 1-833-GOFIBER for assistance.
6. If you call the business office and an adjustment is allowed, the adjustment will be recorded and a deduction will appear on your next bill.
7. The Automatic Payment Plan will continue in effect until you notify the telephone business office in writing that you wish to terminate the plan.

If you wish to take advantage of this service, please mail the attached form to our business office.

AUTHORIZATION OF AUTOMATIC PAYMENT

I authorize Valley FiberCom and the bank named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it, and the telephone company has confirmed to me that it has been terminated. I am aware that any adjustment due my account must be approved by the appropriate telephone company personnel and will appear as an adjustment on the next monthly billing after the adjustment has been approved. Valley FiberCom reserves the right to cancel my use of the Automatic Payment Plan.

(Name of Financial Institution)

(Bank Routing Number)

(Street or PO Box)

(City)

(State)

(ZIP)

(Signature – if account is in two names – both signatures are required)

(Date)

(Name – Please Print)

(Address – Please Print)

(Telephone Number – REQUIRED)

Checking Account Number _____
Attach Voided Check Here

(OR) Savings Account Number _____
Attach Savings Account Deposit Slip Here
(Only if using Savings Account for Payment)